



Master's Degree Course in *Intercultural Studies in Languages and Literatures* (LM-37)

Recognition of previous extra-university activity for the purposes of acquiring internship credits

In accordance with the Art. 9 of the Teaching Regulations of the Master's Degree Course in Intercultural Studies in Languages and Literatures and with Art. 10a of the University Internship Regulations, the ISLLI Council will evaluate the possible recognition of extra-university/professional knowledge and skills as an equivalent of internship activities, provided that the request received by the Council clearly states:

- 1) the close relevance of the activities carried out and their educational value with respect to the objectives of the Master's Degree Course in which the applicant is enrolled;
- 2) the period of performance of the activities, which must show that the activities were carried out **for at least 215 days**, not necessarily continuously. However, if the activities were carried out on a non-continuous basis, they **must be traceable to the same professional skills** and not to a set of different jobs (one cannot add, for example, short substitute teaching activities to translations, to temporary jobs at tourist agencies or other companies).

Furthermore, the recognition can only be applied to activities that were carried out **within the 5 calendar years preceding the date of the application**.

The request for recognition must be sent to the Student Services. Students can apply for recognition of previous activity **only once** during their student career at ISLLI. The application must contain:

- a) a **summary report** in which the applicant specifies: the type of activities that were carried out; the headquarters and the period of performance; the total number of days; the contact of a person at an office (if it is a public body or institution) or of the owner (in case it is a private individual or a company) who has tutored the said activities. The Council may use these contacts for any questions or clarifications.
- b) a **report that highlights in detail the activities' value** for the purposes of acquiring skills suitable for the master's degree course.

The application form is published on the ISLLI website ([application form](#)).

PLEASE NOTE: Applications for recognition of extra-university activities **must be submitted to the Student Services from September 10 to October 10 of each year**.